

HAYS CENTRAL APPRAISAL DISTRICT JOB POSTING

DESCRIPTION

Position: Residential Appraiser. This is an exempt position with some evening and weekend work required to meet deadlines. Applicants must conduct themselves in a professional and ethical manner and will be required to pass a background check.

Some responsibilities include:

- Field inspection, data collection, data entry, and application of appropriate valuation techniques.
- Statistical analysis of data.
- Communicate with taxpayers regarding valuations or other concerns.
- Represent the Appraisal District in informal and formal hearings before the ARB.

REQUIREMENTS

Graduate of accredited high school or equivalent; college degree preferred; and/or an appraisal designation is preferred.

- Strong analytical and computer skills (i.e. Excel, Teams Access and GIS).
- Good communication skills are preferred as this position will require verbal and written communication with the public.
- Applicant must become TDLR registered if not already and commit to obtaining/retaining their RPA-Registered Professional Appraiser license.
- Reliable transportation with a Texas driver's license and proof of auto liability insurance.

BENEFITS

Salary will commensurate with education and experience.

Vehicle and phone allowance.

Medical Insurance and Retirement plan provided.