

# HAYS CENTRAL APPRAISAL DISTRICT

## COMMERCIAL APPRAISER

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Hays CAD is accepting applications for the position of commercial appraiser. Candidates will be expected to conduct themselves in a professional and ethical manner.

**DESCRIPTION:** THIS IS AN EXEMPT POSITION WITH SOME EVENING AND WEEKEND WORK REQUIRED TO MEET DEADLINES. APPLICANTS MUST CONDUCT THEMSELVES IN A PROFESSIONAL AND ETHICAL MANNER AND WILL BE REQUIRED TO PASS A BACKGROUND CHECK.

Some responsibilities include:

- Mass appraisal of commercial property located in Hays County.
- Statistical analysis of data.
- Communicate with taxpayers regarding valuations or other concerns.
- Represent the Appraisal District in informal and formal hearings before the ARB.

### REQUIREMENTS:

- A college degree with emphasis in real estate, finance, economics, statistics, business administration and/or an appraisal designation is preferred.
- Registered Professional Appraiser (RPA) license or partial coursework towards license is preferred.
- Ability to read and understand financial statements.
- Strong analytical and computer skills (i.e., Excel, Access, and GIS).
- Ability to utilize multiple data sources and techniques to value real estate.
- Possess and maintain the knowledge associated with Texas property tax laws.
- Must have reliable transportation and proof of a Texas drivers license with auto liability insurance.

### BENEFITS

- Salary is contingent on education and experience in the field.
- Vehicle allowance
- Cell phone reimbursement
- Health Insurance
- Retirement plan
- Paid holidays and leave

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Resumes will be accepted until the position is filled. Final candidate must pass a background check.

Applications are available on our website at [www.hayscad.com](http://www.hayscad.com)

Please send resume and completed application to [hcastillo@hayscad.com](mailto:hcastillo@hayscad.com)